

**STATE UNIVERSITIES CIVIL SERVICE ADVISORY COMMITTEE**  
**QUARTERLY MEETING – January 12, 2012**  
**University of Illinois Urbana-Champaign**

Chair Barney Bryson called the meeting to order. Roll call was taken, and a quorum was present.

**Present:** Julie Benedict, Barney Bryson, Gary Fry, James Jones, Darlene Kendall, Kim Kirchner, Paul Kruszynski, Rick Marr, Denise Rothenbach, David Ryan, Peter Skrypkun, Glenn Warfield, and Linda Wense

**Absent:** Maureen Bendoraitis, Cristina Milliken, LaTania Milner, Vicki Nelson, Andy Small

**Report of Designated Employer Representative (DER) of Host Campus –**

President Mike Hogan, University of Illinois welcomed the committee and congratulated Barney on his upcoming retirement. President Hogan appraised the committee on the challenges facing the Universities such as budget and the pension issues. U of I, as all other Universities are doing more with less and still providing an excellent education. President Hogan also expressed the importance of getting to know those in Springfield to create a working relationship to put a face to a name. Barney thanked President Hogan for his service in Springfield.

Topics discussed: 1. Impact of multiple retirements due to Actuarial changes

2. Senate Bill 512, do what you can to stop it.

3. Overall contribution of employees

4. Changes at U of I and HR reform.

5. Observation of current relevant hot topics communicated from DER/Presidents, etc. are of a more negative nature regarding budget than lighter topics of the past.

**Seating of Members**

Glenn Warfield, University of Illinois Urbana/Champaign and Darlene Kendall, University of Illinois Chicago were seated as new and returning members of EAC. Andy Small, Northern Illinois University will be seated at the April meeting. Together, the EAC committee read the Charge and Obligation.

**Minutes:**

Linda Wense made a motion to approve the minutes of the October 2011 meeting. Kim Kirchner seconded. A roll call vote was taken.

|                |     |  |                 |     |                   |         |
|----------------|-----|--|-----------------|-----|-------------------|---------|
|                |     |  |                 |     | Denise Rothenbach | Aye     |
| Julie Benedict | Aye |  | James Jones     | Aye | David Ryan        | Aye     |
| Barney Bryson  | Aye |  | Darlene Kendall | Aye | Peter Skrypkun    | Abstain |
|                |     |  | Kim Kirchner    | Aye | Glenn Warfield    | Abstain |
|                |     |  | Paul Kruszynski | Aye | Linda Wense       | Aye     |
| Gary Fry       | Aye |  | Rick Marr       | Aye |                   |         |

Motion passed.

**Executive Special Meeting Minutes:**

Gary Fry made a motion to approve the minutes of the October 2011 Executive special meeting. David Ryan seconded. A roll call vote was taken.

|                |     |  |             |     |  |              |     |
|----------------|-----|--|-------------|-----|--|--------------|-----|
| Julie Benedict | Aye |  | Gary Fry    | Aye |  | Kim Kirchner | Aye |
| Barney Bryson  | Aye |  | James Jones | Aye |  | Linda Wense  | Aye |

Motion passed.

### **Review of Correspondence**

Cris Milliken (card) thanked the committee members for the poinsettia and well wishes during he recuperation.

### **Public Comments:**

There were no requests for public comment

### **Report of Chair – Barney Bryson**

Barney welcomed Glenn Warfield, UIUC to the committee. He also informed the committee that Janet Davis, UIUC retired as of December 31, 2012. With his retirement on January 31 and Janet's retirement, a special election will be held for both after January 31.

SURS has elected not to fill the open position on the SUCSAC committee but will have a representative to give a report where available.

Barney expressed concern for some HR offices and departments not in support of the EAC member. Barney thanked the committee for their well wishes and expressed how great it was to work with everyone. He encouraged each of the committee members to take their role very seriously, develop relationships with legislators to make a connection of communication. Jeff Brownfield asked the committee members to check with their campuses on policies with support to legislators and issues (Ethics Act).

### **Election of Officers**

Gary Fry made a motion to table the elections until Thursday. Motion was not seconded. Elections were held for Chair, Vice Chair, and Secretary with the outcome as follows:

Julie Benedict, Chair – nominated and unanimously approved

Gary Fry, Vice Chair – nominated and unanimously approved

Kim Kirchner, Secretary – nominated and unanimously approved

### **Election of Standing Committees**

Elections for the Executive and Legislative committees were held by secret ballot and tabulated with the outcome as follows.

***Executive Committee*** –Maureen Bendoraitis, Parliamentarian; Gary Fry, Chair; Kim Kirchner; Rick Marr; Cristine Milliken; David Ryan, Linda Wense, Secretary; (Julie Benedict, exio)

***Legislative Committee*** –Kim Kirchner; Cris Milliken; Peter Skrypkun; Glenn Warfield (Julie Benedict, exio)

#### ***Per the SUCSAC By-laws, the Election Committee was formed by:***

SUCSAC Chair – Julie Benedict; EAC Secretary – Kim Kirchner; Chair of Executive Committee – Gary Fry; Secretary of Executive Committee – Linda Wense; Parliamentarian (Chair) – Maureen Bendoraitis

Julie Benedict thanked members for their show of confidence voting her chair of the committee. Chair Benedict conducted meeting thus forth.

**SURS Update** – Susan Courson gave the report and stated this would be her last meeting as a committee member. SURS at this time is not holding an election. Town hall meetings had been successful. Ms. Courson

encouraged those choosing to retire to submit paperwork at least 60 days in advance due to the expected influx of retirements and so few SURS counselors. Employees contemplating retiring in next 2-3 years are encouraged to postpone counseling until next fall. Retirements can be backdated for one year.

### **Report of Executive Director – Tom Morelock**

**New Website** - Bob Curry from the systems office IT dept. was introduced and updated the committee on the new website. The new website will be presented to HR offices on the following Monday, January 16, and to the general public February 1, 2012. The new website address is [www.sucss.illinois.gov](http://www.sucss.illinois.gov). New features to the website include legal updates, general assembly activity, and a civil service employee spotlight. Many more future changes are in the works.

**Rules Changes** - Submitted as first reading to JCAR –Permissive removal of names from OE registers if length of time to remain on register is on job posting, the extension of probationary period resulting from off-site training, and the addition of reviewing each position exempt under 36 9e) 3.

**Budget Update** – The proposal is being redone to accommodate reduction. Contractual and extra help employees are decreased.

**Pilot Program Ending** – Classes in pilot program will stay. Exams will be credential assessments. No change in rule of 3.

**Unused Classes and Exams** – 200-300 positions need decisions to delete, freeze, or consolidate.

**Combination of Refrigerator Mechanic and Pipefitter** – Barney Bryson presented several books on refrigeration to demonstrate knowledge requirements are different than pipefitters and vice versa. Concern was expressed over examinations containing questions related to both classifications. Tom Morelock explained the exam is meant to be a baseline for entry level candidates. The classification plan line will include specialty factors. Bumping rights will increase with specialty factors.

**Recognition of Susan Courson** – Barney Bryson recognized Susan Courson for her contributions to the committee.

First and second motions were made to adjourn. Meeting adjourned.

**STATE UNIVERSITIES CIVIL SERVICE ADVISORY COMMITTEE**  
**QUARTERLY MEETING – January 13, 2012**  
**University of Illinois Urbana-Champaign**

Chair Julie Benedict called the meeting to order. Roll call was taken, and a quorum was present.

**Present:** Julie Benedict, Barney Bryson, Gary Fry, James Jones, Darlene Kendall, Kim Kirchner, Paul Kruszynski, Rick Marr, Denise Rothenbach, David Ryan, Peter Skrypkun, Glenn Warfield, and Linda Wense

**Absent:** Maureen Bendoraitis, Cristina Milliken, LaTania Milner, Vicki Nelson, Andy Small

## **SUCSS Report Cont'd**

### **Classification Plan – Jeff Brownfield**

Administrative Assistant II class may be moving to Deputy Director. Administrative Aide and Administrative Assistant I may be combined into a different class.

Classes under analysis: Benefits Counselor, Medical Insurance Specialist, Cook, Kitchen Helper, Driller, Financial Aid Internal Auditor is upcoming.

Crafts & Trades – New Electrician Test

Discussion ensued regarding UIC Operating Engineers expressing concern over Plant vs. Building, Stationary vs. Building stationary. Employers and unions differ both ways. Seniority will have pick at both plants. Power plant to go from 8 to 3 classes.

Audit Report – Cindy Neitzel

Northern Illinois University- initial draft completed – Half of PAA to convert

U of I Urbana Champaign - Direct report pending

U of I Springfield – Initial draft X 2 39 out of 100 PAA to convert

Northeastern – Draft pending

Division of Specialized Care for Children – Finalized

UIC – October 11 conversions, November 64

Employees are skeptical regarding conversions – Some opt to sever employment. There are misconceptions.

UIS is to use UIC job analysis process.

### **Legal Update – Abby Daniels**

**Open Meetings Act – Members were reminded to email training certificates of completion. Some members did not receive original email. New committee members have 90 days to complete online training. Sitting members have a year. Abby will check on electronic attendance at meetings in relation to OMA. Discussion as to who is required to complete training.**

**Orders for Discharge motions filed: Five went to Hearings, Two resigned, two settled, and One Merit Board to hear**

January 13, 2012

Page 2

**Recognition of Janet Davis –**

Barney Bryson thanked Ms. Davis for her service to the committee prior to her retirement 12/31/2012. Ms. Davis was presented with a handcrafted work of art as a memento.

**Quarterly Employee Data** – Bob Curry is refreshing report. December numbers are due today.

**Executive Committee Report** – Linda Wense accepted position as secretary.

**Legislative Committee Report** – No Quorum present – Status of SB512 to be discussed at next meeting.

**Election Committee Report** – Members are Maureen Bendoraitis, Chair. Julie Benedict, Gary Fry, Kim Kirchner, and Linda Wense

UIUC will hold special election to elect two committee members.

**Other Items as Presented** – Rick Marr recognized ISU Wellness Program. Employees are given one and a half hours per week based upon departmental operational needs to promote wellness.

First and second motions were made to adjourn. Meeting adjourned.

Respectfully submitted,

/s/ Kim Kirchner  
Kim Kirchner, Secretary

/s/ Julie Benedict  
Julie Benedict, Chair